

ASE2023

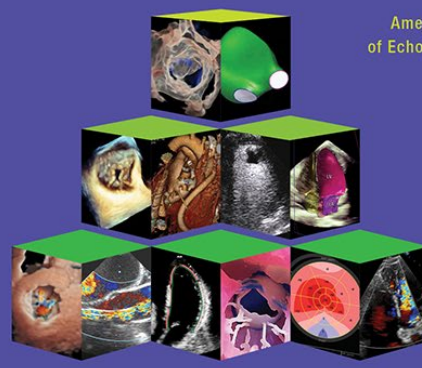
Foundations and the Future of Cardiovascular Ultrasound

June 23-26, 2023

National Harbor, MD

#ASE2023 ASEScientificSessions.org

American Society
of Echocardiography



ASE 2023 Scientific Sessions Social Events Application

June 23-26, 2023 • Gaylord National Resort & Convention Center • National Harbor, MD

GUIDELINES – APPLICATIONS WILL BE ACCEPTED UNTIL June 8, 2023

ASE will approve social meetings to be held, provided organizations adhere to the Social Events Guidelines and Submission Process outlined below. By submitting a Social Events Application Form, the applying organization takes responsibility for ensuring their company representatives, agents and guests adhere to the rules and regulations outlined in the 2023 ASE Exhibitor Prospectus and the Guidelines set forth below regarding Social Events. For any questions related to this application, please contact Dana Olson at 856-302-0893.

1. Social Events planned to take place between Thursday, June 22, 2023, to Tuesday, June 27, 2023, require a Social Events Application Form to be submitted no later than June 8, 2023.
2. Marketing or promotional materials associated with the Social Event require ASE approval prior to printing and distribution.
3. Social Event must be approved by ASE. ASE is not responsible for securing function space or any details pertaining to social event. Once social event is approved, company is responsible for all details and ASE is not held liable for any charges associated with the social event. All charges and details of social event are the sole responsibility of your company/organization.
4. Payment must accompany application. Applications without payment will not be processed until payment is received or ASE has authorized submission prior to receiving payment.
5. Once your social event is approved, payment will be processed, and a Letter of Approval will be emailed to the Company Contact. A copy of the Letter of Approval will need to be sent to the location and/or venue when requesting function space. All communications and planning from that point on will be between organization and the location and/or venue. All charges associated with the social event are the sole responsibility of your company/organization.
6. Cancellations must be received in writing. No refunds will be issued for cancellation of the social event.
7. If a social event occurs during the ASE 2023 Scientific Sessions that has not received prior written approval from ASE or is a different category from what was indicated on the application form, the organization in violation may lose exhibiting privileges, and/or be fined up to the amount equivalent to the correct event category type or \$5,000, whichever is greater.
8. Agencies and third-party planners must identify the host company/organization for which they are submitting a request.

NOTE: Prior year approval and/or any discounts applied do not automatically guarantee approval or reduced rates for a similar application at this year's social event. ASE 2023 representatives may visit the social event, without advance notice, to ensure the organization is adhering to the event format/type applied for as well as the guidelines outlined in this application.

SOCIAL EVENT CHARGE	DESCRIPTION & REQUIREMENTS
SOCIAL EVENTS \$500	Events, such as receptions, meet & greets, and dinners that do not contain educational content (such as presentations or demos). <i>These events are restricted to the schedule below, regardless of the number of attendees*.</i>

***SOCIAL EVENT TIME RESTRICTIONS**

These time restrictions are in place to ensure that large events are not scheduled in conflict with ASE 34th Annual Scientific Sessions program or events. ASE 2023 Faculty are not available for events on Monday evening.

Thursday, June 22 nd	No Time Restrictions
Friday, June 23 rd	After 6:30 PM ONLY
Saturday, June 24 th	After 6:30 PM ONLY
Sunday, June 25 th	After 6:30 PM ONLY
Monday, June 26 th	After 4:30 PM ONLY (<i>*ASE Faculty are not available for events on Monday evening.</i>)
Tuesday, June 27 th	No time restrictions.

Please complete ONE form for EACH social event. Payment must be included with application. Once your application is approved, your payment will be processed. You must receive a Letter of Approval before contacting a location and/or venue.

By completing this form, the organization agrees to adhere to the Social Events Application Guidelines and Procedures as stated above.

Company: _____

Event Contact/Organizer: _____

Email Address: _____

Phone Number: _____

Mailing Address: _____

Street Address

City

State

ZIP Code

On-Site Contact: _____

On-Site Cell Phone: _____

Please complete Social Event information below.

Social Event Name: _____

Social Event Date: _____

Social Event Start/End Time: _____

Proposed Social Location and/or Venue: _____

Estimate Attendance: _____

Description of Social Event: _____

Will you have marketing or promotional material: Yes No

Any marketing or promotional material for Social Events must be pre-approved by ASE.

Please indicate your payment method: Credit Card Check (made payable to *American Society of Echocardiography*)

Cardholder Name: _____

Card Number: _____

Expiration Date: _____ CVV (Security Code): _____

Signature: _____

Please return completed application per instructions below:

APPLICATION AND PAYMENT PROCESSING OPTIONS

Make check payable to American Society of Echocardiography
Mail (Letters/Envelopes): ASE 2023 Sales c/o A. Fassano & Co.
PO Box 5283, Wilmington, DE 19808



Mail (Other Carriers – FedEx, UPS, etc.): ASE 2023 Sales c/o A.
Fassano & Co. 3434 Old Capital Trail, PO Box 5283, Wilmington, DE
19808



**Email: (ONLY IF YOUR ORGANIZATION USES OFFICE 365 FOR EMAIL
ENCRYPTION): Use this link to email application:**
ASECHOProcessing@AFassanoCo.com



USING ONLY THIS REQUIRED SUBJECT LINE:
[Confidential] ASE2023 Exhibit Application

Not Using MS Office 365 Email?
**YOU MUST POSTALLY REMIT THIS APPLICATION WITH CREDIT
CARD INFORMATION OR CHECK**