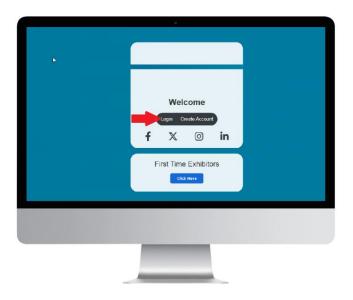
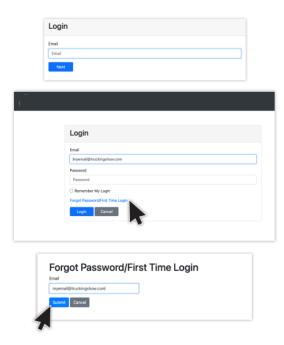
STEP 1

## **Click Login Button**



STEP 2

Enter an email address associated to your exhibitor account, click Next, then click "Forgot Password/First Time Login" Enter the same email address and click Submit.

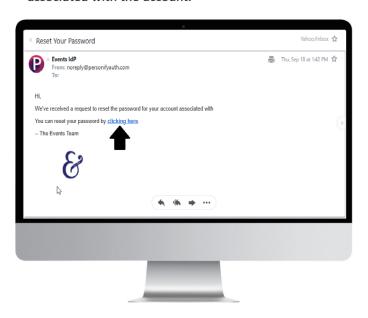


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STEP 3

Check your email inbox for Events IdP, noreply@personifyauth.com. Open the email and click on, "clicking here".

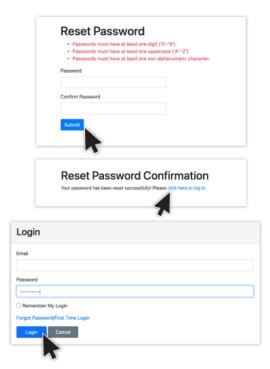
\*Contact your sales rep if you are unable to determine the email address associated with the account.



STEP 4

Enter a Password that meets the criteria listed in red and click, Submit. Then click on "Click here to log in".

Then complete log in with your email and new password.



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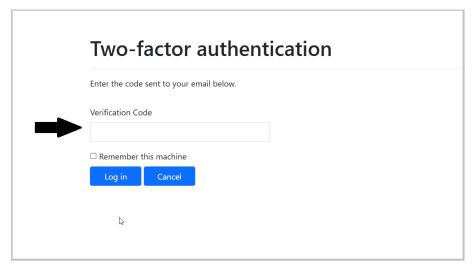
STEP 5

Check your email inbox for Events IdP, noreply@personifyauth.com.

Open the email and add the code received to the Verification Code text box.

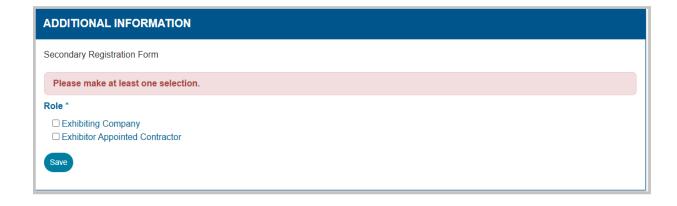
Enter Log in.





STEP (

After Login you may be directed to an "Additional Information" page where you may be requested to complete contact information and note your role.



STEP 7

After additional information is added you will be redirected to the Home page where you can click the "Go to Exhibitor Resource Center" button to review forms and instructions needed to make your exhibit booth a success.

## **EXHIBITOR RESOURCE CENTER**

The Exhibitor Resource Center serves as a one-stop shop for exhibitor booth management with all the forms and instructions needed to make your exhibit booth a success.

Go to Exhibitor Resource Center